

Meeting Date: 01/27/09



AGENDA REPORT

City of Santa Clara, California

Agenda Item # 5A-6



DATE: January 16, 2009

TO: City Manager for Council Action

FROM: City Clerk/Auditor

SUBJECT: Resignation of Marwan Fawal from the Cultural Advisory Commission;
Declaration of a Vacancy on the Commission and Setting Dates to Promote
and Fill the Vacancy for the Partial Term ending June 30, 2009

EXECUTIVE SUMMARY:

Marwan Fawal has submitted the attached letter in which he is resigning from the Cultural Advisory Commission effective immediately.

ADVANTAGES AND DISADVANTAGES OF ISSUE:

Appointment of a new commissioner is required to complete a full commission.

ECONOMIC/FISCAL IMPACT:

There is no additional cost to the City other than administrative staff time and expense.

RECOMMENDATION:

That the Council accept the resignation of Marwan Fawal from the Cultural Advisory Commission effective immediately; declare a vacancy on the Commission for the partial term ending June 30, 2009; set a Special Order of Business on February 10, 2009 to promote the vacancy; set Wednesday, March 11, 2009 at 5:00 p.m. as the deadline for the receipt of applications, with interviews to be held at 6:00 p.m. on Tuesday, March 17, 2009 in the Reception Lobby Area to fill the partial term vacancy ending June 30, 2009.

A handwritten signature in black ink, appearing to read "Rod Diridon, Jr.".

Rod Diridon, Jr.
City Clerk/Auditor

APPROVED:

A handwritten signature in black ink, appearing to read "Jennifer Sparacino".
Jennifer Sparacino
City Manager

Documents Related to this Report:
1) Resignation Letter

cc: City Mgr
City Clerk

The Honorable Patricia M. Mahan

City of Santa Clara Council Members

1500 Warburton Ave.

Santa Clara, CA 95050

1/14/09

RECEIVED

JAN 15 2009

City Clerk's Office
City of Santa Clara

Dear Mayor Mahan:

Please accept this as formal notice to resign from the Cultural Advisory Commission with effect from January 14th, 2009.

I have moved my residence out of the city of Santa Clara and in accordance with city regulations as indicated by Pam Morrison I am submitting my resignation as a commissioner in the CAC.

I am sorry to leave, and I appreciate the opportunity to have served my city, Santa Clara, for the past years that on many occasions have found enjoyable and fulfilling.

I would like to thank Pam Morrison for the great support that she has given in her role as liaison to the Cultural Advisory Commission.

I like to thank all the commission's members that I served with and learned from over the past two terms and I know challenges will always be there in bringing greatness to our city. Slowly but surely the diversity of Santa Clara and its human resources will prove to be one of its greatest asset.

Finally, please let me know if any arrangement needs to be made for any outstanding commission work for the upcoming February CAC meeting that may require my attention. Pam Morrison has my new contact information to be used for future communication.

Yours sincerely,

Marwan Fawal